

Knowledge Base Article

Product Group: Software
 Product: CMSW7400 – SKF @ptitude Analyst
 Version: All

Abstract

This knowledgebase article provides instructions on how to add an application user in SKF @ptitude Analyst. Although this article provides specific instructions on how to add a user, the same process can be followed to manage an existing user.

Overview

Follow the steps below to add a new application user to SKF @ptitude Analyst.

1. From the main menu, select Customize > Administrator...
 [Figure 1]

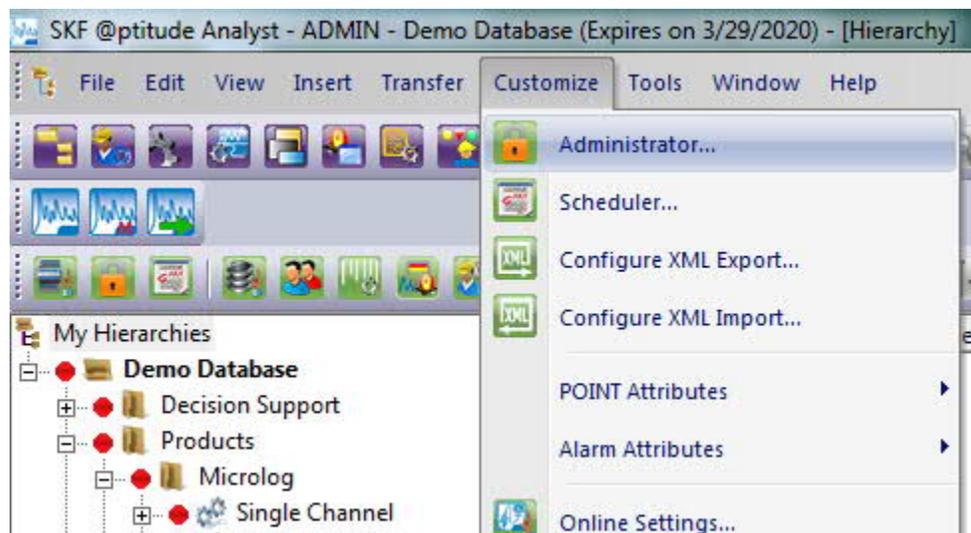


Figure 1. Opening the Administrator control panel

2. Click Add and complete the User name and Access level fields. [Figure 2]

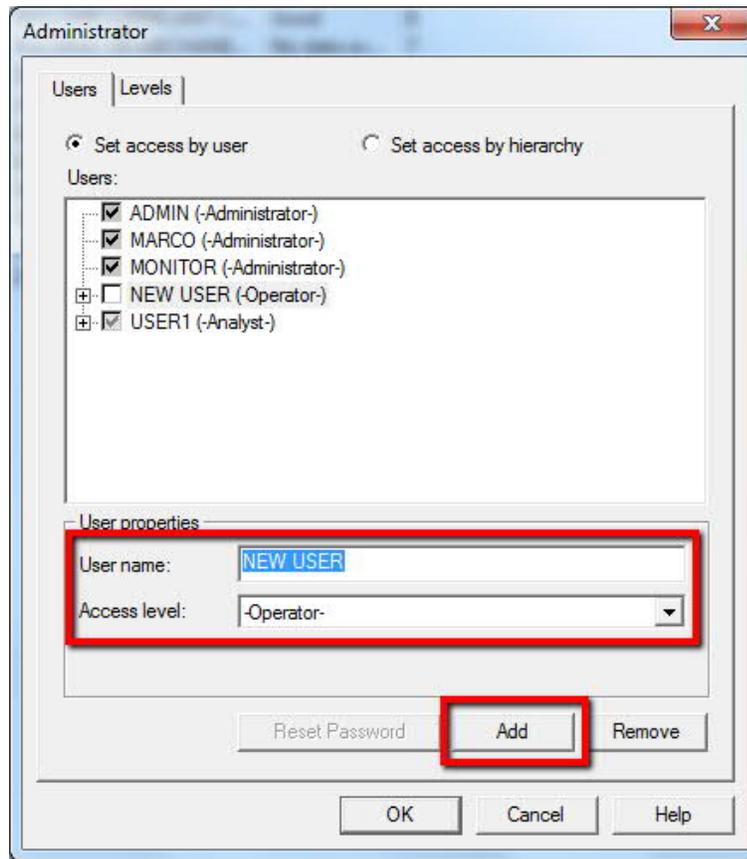


Figure 2. Completing new user information

- Place a check in the box next the hierarchies the user will need access to. [Figure 3]

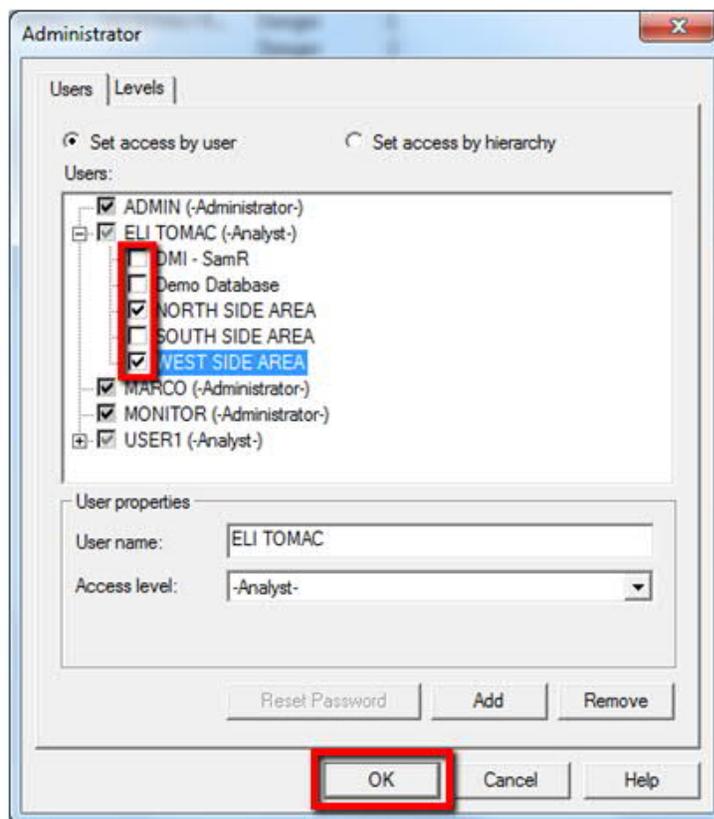


Figure 3. Checking hierarchies the user needs access to

At this point, the newly-created application user "ELI TOMAC" (refer to the example in Figure 3) does not have a password assigned. The password will be defined the first time the user logs into the application.

- The application administrator can create the password for each user, or allow the users to set their passwords themselves.

- To set the new user's password, launch SKF @ptitude Analyst. A "User Login" dialog will appear. Type the new user name in the Name field. In the Password field, type the desired password for that application user, then click OK. [Figure 4]

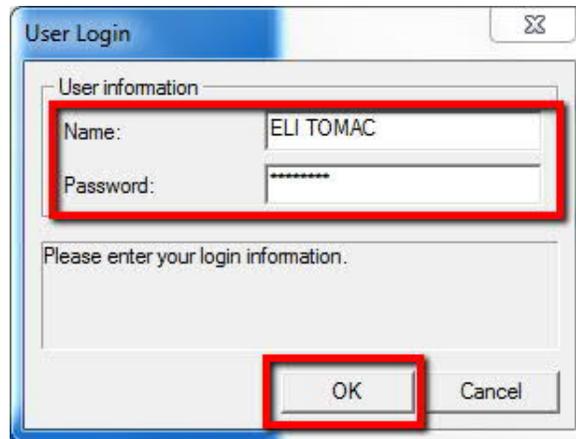


Figure 4. Typing new user credentials

- Confirm the password by entering it again in the Verify password field, then click OK. [Figure 5]



Figure 5. Verifying application password

- The application password for the new user is now set.

For further assistance, please contact the Technical Support Group by phone at 1-858-496-3627, or by e-mail at TSG-CMC@skf.com.